
THE

G R E E N E R Y

Nursery and Garden Shop

Taking Applications April 16th to April 22nd, 2019

Position: Nursery Labor and Maintenance

Schedule (subject to change): 5 days per week, 7.5 to 8 hours per day, Sundays required

Job Responsibilities:

General

- Adheres impeccably to the attached *The Greenery Nursery Customer Service Policy*
- Adheres impeccably to the attached *Characteristics of an Exceptional Nurseryperson*
- Completes opening or closing duties as needed
- Greets all customers in a timely and friendly manner "Can I get someone to help you?"
- Calls or responds for back-up sales and carryout calls when needed
- Takes advantage of learning and training opportunities offered by the company when possible
- Supports and helps teammates with their duties when help is needed
- Carryout for Customers
- Makes sure carts are parked in designated places
- Help unload, label, and stock nursery goods as needed
- Help maintain nursery, bedding and displays as directed
- Watering duties as required
- Learns, understands and properly completes Greenery procedures
- Any other duties as needed

Professional Characteristics:

- Remains professional and respectful at all times (with both customers and other employees)
- Punctual
- Reliable
- Eager to grow and learn
- Receptive to constructive feedback
- Effective communicator

Physical Requirements:

- Must be able and willing to work outdoors rain or shine
- Must be able and willing to lift 40lbs. (or team lift), bend, twist, squat and be on feet consecutively for 8 hours at a time

Employee Signature

Date